

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
March 18, 2010

The Town of Sylva Board of Commissioners held their regularly scheduled meeting on March 18, 2010 at 9:15 a.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

MEMBERS PRESENT: Mayor Maurice Moody and Commissioners Danny Allen, Sarah Graham, Ray Lewis, Christina Matheson and Stacy Knotts

MEMBERS ABSENT: None

STAFF PRESENT: Adrienne Isenhower (Town Manager), Brandi King (Town Clerk), Jeff Jamison (Police Chief), Dan Schaeffer (Public Works Director), Lynn Bryant (Finance Officer) and Eric Ridenour (Town Attorney)

VISITORS PRESENT: Bryan Houghton, Jeremy Duke, Julie Sylvester and Nick Breedlove

CALLED TO ORDER: Mayor Moody called the meeting to order at 9:15 a.m.

APPROVAL OF AGENDA: *Commissioner Graham made a motion to approve the agenda as amended. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None

COMMISSIONER'S REPORT: Commissioner Knotts reported that the TWSA Board voted to reimburse the Town \$325 for the Thomas Street sewer line repairs. Commissioner Graham stated she received an email about several environmental initiatives going on around Town. Activists are trying to get Sylva named as the "Greenest Town in NC", a "Grow and Buy Local" Campaign will be starting soon, and March 27th at 8:30 p.m. will be "Earth Hour" where everyone is asked to turn off all insignificant lighting for one hour. Commissioner Matheson stated she will not be able to attend the next Board Meeting.

MANAGER'S REPORT: None

PUBLIC WORKS DEPARTMENT REPORT: Schaeffer stated the Public Works Department will start their Annual Spring Cleanup on April 6th. They will be picking up everything except paint and chemicals.

POLICE DEPARTMENT REPORT: Chief Jamison reported on the statistics from the previous month. Jamison also reported that he has been researching costs of leasing vacant buildings in the Town to relocate the police department. Jamison also stated that Davis Woodard has been selected to help him and Assistant Chief Hooper with their administrative work.

DSA REPORT: Julie Sylvester stated they are in the final stages of planning for “Greening Up the Mountains.” “Sylva After Dark” will start the first Friday night in May and the “Taste of Sylva” is scheduled for June 26th.

INVESTMENT UPDATE: The Board asked Bryant to look into investment options for the Town at their last Board Retreat. Bryant stated that a lot of banks are not accepting public funds at this time because they have to be collateralized at 110%. Bryant also stated that it is possible for the Town to lose principal money with the Cash Management Trust. Lynn’s investment recommendations are as follows:

1. Invest \$1,000,000 of Fisher Creek Funds in 6 month CD at First Citizens in Sylva
2. Invest \$1,000,000 of Fisher Creek Funds in 6 month CD at HomeTrust Bank in Waynesville
3. Invest \$1,000,000 of Fisher Creek Funds in 9 month CD at HomeTrust Bank in Waynesville
4. Invest \$700,000 of Revolving Loan Funds in a collateralized money market account at HomeTrust Bank in Waynesville

Commissioner Knotts made a motion to invest Town funds following Bryant’s recommendation. The motion carries with a unanimous vote.

TOWN ATTORNEY APPOINTMENT: The consensus of the Board was to schedule interviews for the three candidates for Town Attorney for April 9th at 10:00 a.m. The candidates for Town Attorney are Eric Ridenour, Jay Coward and Gary Miller.

PUBLIC WORKS POLICIES: *Commissioner Matheson made a motion to adopt the Cemetery Policy and the motion carries with a unanimous vote.*

Commissioner Lewis made a motion to adopt the Street Light Installation Policy. The motion carries with a four to one vote. Commissioner Knotts was opposed.

Commissioner Allen made a motion to adopt the Public Roads Street Line Painting Policy. The motion carries with a four to one vote. Commissioner Knotts was opposed.

Commissioner Matheson made a motion to adopt the Private Road Snow Plow Policy and the motion carries with a unanimous vote.

Commissioner Graham made a motion to adopt the Traffic Calming Device Policy and the motion carries with a unanimous vote.

POOL UPDATES: Schaeffer reported that he looked at the bathhouse drains at the pool with Tommy Wheeler and Isenhower. Dan stated the building is winterized at this time so they will go back and take a look once the water has been turned back on. Commissioner Knotts stated there is standing water at the sinks and toilets. Commissioner Graham suggested putting rubber mats in the bathroom stalls to help with the safety issues.

CONCERTS ON THE CREEK: The Town, Jackson County, DSA and the Chamber of Commerce are partnering on a concert series this summer at the Bridge Park. The Town's contribution will include \$1,000 for the concerts, \$300 for a licensing contract, and \$750 for the park rental fees. There is \$2,000 in contingency to cover these expenses. Town Attorney Ridenour does not believe that the Town should have to pay for the licensing contract and would like to research the item before the expenditure is made.

Commissioner Graham made a motion to approve the expenditures from contingency for the Concerts on the Creek, pending Ridenours' recommendation for the licensing contract. The motion carries with a unanimous vote.

ADJOURNMENT: *Commissioner Lewis made a motion to adjourn the meeting. The motion carries and the meeting was adjourned at 11:02 a.m.*

Maurice Moody
Mayor

Brandi H. King
Town Clerk