

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
January 21, 2010

The Town of Sylva Board of Commissioners held their regularly scheduled meeting on January 21, 2010 at 9:15 a.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

MEMBERS PRESENT: Mayor Maurice Moody and Commissioners Danny Allen, Sarah Graham, Ray Lewis, Christina Matheson and Stacy Knotts

MEMBERS ABSENT: None

STAFF PRESENT: Adrienne Isenhower (Town Manager), Jeff Jamison (Police Chief), Dan Schaeffer (Public Works Director) and Eric Ridenour (Town Attorney)

VISITORS PRESENT: Eric Moore, Jim McCarthy, Allison Brantley, Amy Siler, Mitch Crisp and Ron Hancock

CALLED TO ORDER: Mayor Moody called the meeting to order at 9:15 a.m.

APPROVAL OF AGENDA: *Commissioner Lewis made a motion to approve the agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: Jim McCarthy of the Jackson County Actions Group stated they discussed the Mayor's actions at their last meeting. McCarthy stated that taking the \$500 from the donations line item to pay for the employee's Christmas luncheon violated ordinances and statutes.

MAYOR'S REPORT: Mayor Moody stated the Christmas luncheon was approved by the entire Board by a consensus. The \$500 was originally taken from the \$1,500 donation to "Neighbors in Need", but then was corrected and taken from the 'Mayor and Board Expense' line item. Moody also stated the Board Retreat needs to be discussed at the next Board Meeting.

COMMISSIONER'S REPORT: Commissioner Allen recognized two of Sylva's most prominent businessmen that recently passed away, Forrest Bryson and George Allison.

MANAGER'S REPORT: Isenhower stated that students at WCU are still working on the Sylva parking issues. Isenhower needs to call a meeting with the Finance Committee to discuss revenue trends and the Police Department Renovation discussion. The Pedestrian Planning Steering Committee will be meeting on February 9th at 5:30 p.m.

PUBLIC WORKS DEPARTMENT REPORT: The contract with Duke Energy has been executed and they now have possession of the street lights.

There is a dead tree in Keener Cemetery that needs to be cut down before it falls and causes damage. Dan has a quote from WNC Tree Service for \$5,900 and a quote from Mountain Environmental for \$3,000. *Commissioner Matheson made a motion to pull \$3,000 from contingency to have the tree taken down by Mountain Environmental. The motion carries with a unanimous vote.*

Schaeffer would like to meet with the Public Works Committee. The meeting is scheduled for February 2nd at 2:00 p.m.

POLICE DEPARTMENT REPORT: Chief Jamison reported on the statistics from the previous month. Jamison also reported that the Police Department now has to report all their traffic stops to the State on a monthly basis.

DSA REPORT: Sylvester reported the Father/Daughter Dance will be held on February 5th from 6:00 to 8:30 p.m. and Greening Up the Mountains planning is underway.

KIOSKS AND DIRECTIONAL SIGNAGE: Isenhower reported that the proposal for the signage is \$7,000 over the original quote. Commissioner Knotts would like to see a different quote and Commissioners Allen and Matheson would like to see quotes from local companies. Isenhower will have additional quotes available at the February 18th meeting. Isenhower also suggested the Planning Committee meet to discuss the signage.

2008-2009 AUDIT REPORT: Mitch Crisp of Dixon-Hughes reported on the 2008-2009 Audit.

SUBDIVISION ORDINANCE REVIEW: Isenhower stated the main issue regarding the Ordinance is the role of the Planning Board. The Planning Board should be an advisory board that reviews subdivisions and makes recommendations to the Town Board. The Town Board should have final approval. The current Ordinance states the Planning Board is the Board of Adjustment and has final approval. Ron Hancock of the Division of Community Assistance will review the Ordinance and make changes where necessary for the Planning Board's next meeting. Once the Planning Board reviews the changes another Public Hearing will need to be scheduled before adoption of the changes.

ARTS COMMITTEE APPOINTMENTS:

Adrienne Isenhower	Town Manager
Sarah Graham	Town Board
Perry Kelly	JC Arts Council
Ray Menze	JC Visual Arts Association
Paul Norman	Director of Fine Art Museum at WCU
Marie Cochran	WCU School of Arts & Design
Julie Sylvester	DSA

Commissioner Graham made a motion to appoint these members to the Arts Committee. The motion carries with a unanimous vote.

ADJOURNMENT: *Commissioner Knotts made a motion to adjourn the meeting. The motion carries and the meeting was adjourned at 10:15 a.m.*

Maurice Moody
Mayor

Brandi H. King
Town Clerk