

**REGULAR BOARD MEETING**  
Town of Sylva Board of Commissioners  
April 16, 2015

The Town of Sylva Board of Commissioners held a regular meeting on April 16, 2015 at 9:15 a.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

**MEMBERS PRESENT:** Mayor Maurice Moody and Commissioners Danny Allen, Harold Hensley, Mary Gelbaugh, Barbara Hamilton, and Lynda Sossamon.

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Paige Dowling (Town Manager), Amanda Murajda (Town Clerk), Davis Woodard (Police Chief), Dan Schaeffer (Public Works Director), and Eric Ridenour (Town Attorney).

**VISITORS PRESENT:** Quinton Ellison.

**CALLED TO ORDER:** Mayor Moody called the meeting to order at 9:15 a.m.

**APPROVAL OF AGENDA:** Mayor Moody requested that a closed session agenda item be added to the agenda for the purpose of a discussion of a public service award. *Commissioner Sossamon made a motion to approve the agenda as amended. The motion carries with a unanimous vote.*

**PUBLIC COMMENTS:** None.

**MAYOR'S REPORT:** Mayor Moody reported that there has been very little feedback on the two-way traffic study and would like to see a public hearing scheduled for this purpose. Also the Main Street Sylva Association conducted a survey of business owners and Moody would like this to be added to the next agenda for discussion.

**COMMISSIONER'S REPORT:** Commissioner Gelbaugh thanked Davis Woodard and the police department for their support of the First Presbyterian Church banning skateboards on church property. Commissioner Hamilton thanked everyone for their well wishes during her time of surgery.

**MANAGER'S REPORT:** Manager Dowling reminded the board that Greening up the Mountains is Saturday, April 25<sup>th</sup> from 10:00 a.m. to 4:00 p.m. Currently there are over 150 vendors registered for the event. If board members are interested in volunteering please let Dowling know. Dowling has been working on a business registration process along with other public service agencies in the county to replace the current business license system that the state will no longer allow as of July 1, 2015. The Board will need to pass an ordinance to approve the registration process. Dowling reminded the board of a public hearing scheduled for May 7<sup>th</sup> regarding a proposed re-zoning change of a parcel on Radio Drive as requested by the County. A budget work session will be on April 30<sup>th</sup> at 8:30 a.m.

**PUBLIC WORKS REPORT:** Dan Schaeffer updated the board on the progress of the construction of a wall on Finch Street. Progress has been hindered by weather. The Stearns building on Main Street now has a sub floor on the mail town level and interior walls will be framed next. Schaeffer will contact NCDOT concerning a hole on Main Street. Per the request of Commissioner Sossamon, Schaeffer will also check on the light color of main street lights.

**POLICE DEPARTMENT REPORT:** Chief Woodard told the board that a drone will videotape activities of the Greening up the Mountains festival, courtesy of Mary Anne Baker. The Banana Dash held on April 11<sup>th</sup> was a success. Detective Hooper, Sergeant Bryson, and Officer Brooks are currently attending a two-week training program with the Police Law Institute.

**FIRE DEPARTMENT REPORT:** None.

**MAIN STREET REPORT:** Manager Dowling reported from the Main Street Board that 79 people were survey by the board and there was a 77% response rate. The survey focused on things such as traffic flow, merchant cooperation, and overall town appearance. The Main Street Board will hold an open forum on Sunday, May 17<sup>th</sup> at 4:00 p.m. to address issues with residents and business owners.

**CLOSED SESSION:** *Commissioner Allen made a motion to enter closed session pursuant to NCGS. 143-318-11(a)(2) at 9:35 a.m. The motion carries with a unanimous vote.*

*Commissioner Hamilton made a motion to come out of closed session. The motion carries with a unanimous vote and the Board entered into regular session at 9:45 a.m. No action was taken during closed session.*

**ADJOURNMENT:** *Commissioner Hensley made a motion to adjourn the meeting at 9:46 a.m. The motion carries with a unanimous vote.*

---

Maurice Moody  
Mayor

---

Amanda W. Murajda  
Town Clerk