

**REGULAR BOARD MEETING**  
Town of Sylva Board of Commissioners  
September 22, 2016

The Town of Sylva Board of Commissioners held a regular meeting on September 22, 2016 at 5:30 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

**MEMBERS PRESENT:** Commissioners, Mary Gelbaugh, Barbara Hamilton, Harold Hensley, Greg McPherson, and David Nestler.

**MEMBERS ABSENT:** Mayor Lynda Sossamon.

**STAFF PRESENT:** Paige Dowling (Town Manager), Amanda Murajda (Town Clerk), and Eric Ridenour (Town Attorney).

**VISITORS PRESENT:** Quintin Ellison and Holly Kays

**CALLED TO ORDER:** Mayor Pro-tem Hamilton called the meeting to order at 9:15 p.m.

**APPROVAL OF AGENDA:** *Commissioner Hensley made a motion to approve the agenda. The motion carries with a unanimous vote.*

**PUBLIC COMMENTS:** None

**MAYOR'S REPORT:** None

**COMMISSIONER'S REPORT:**

Commissioner Hamilton commended everyone for the prayer event held on September 11<sup>th</sup> for all emergency management and law enforcement personnel. Hamilton reminded everyone of the riots in Charlotte and asked for everyone to remember them in prayer. Commissioner Gelbaugh asked if the police department could begin policing church parking lots in town on Sundays during the service hours. She also mentioned two children missing from the Town of Sylva and asked everyone to be on the lookout for them. Commissioner Hensley told the board that the Genealogy Society of Jackson County had very good success with their antique car parade on Sunday, September 19<sup>th</sup>. Commissioner McPherson also added his thoughts for the City of Charlotte.

**MANAGER'S REPORT:** Manager Dowling told the board that tax bills were mailed Friday, September 16<sup>th</sup>. The economic development steering committee met on Monday, September 20<sup>th</sup>. The group received recommendations from the main street managers on what Sylva's economic development strategies should be. The next meeting is Monday, November 21<sup>st</sup> at 6:00 p.m. and that meeting will be where the economic development strategies will actually be set. The Commerce Department is also going to develop a 5-10 question survey to gauge community input.

Dowling told the board that she will be submitting Sundog Properties/Fusions Spa renovation for a NC Main Street award. The award is called Best Adaptive Reuse. She reminded the board about the joint Jackson County municipalities meeting on Monday, October 17<sup>th</sup> at 5:30 p.m. at the Dept. of Aging. The Planning Board is still working on the food truck ordinance and will continue their discussion at their next meeting. Hopefully the Board can adopt the ordinance in December or January.

The CWMTF Board will discuss the Town's grant application at their October 4<sup>th</sup> meeting. They only discussed acquisition projects in September. Dowling will let the board know as soon as she is notified whether the watershed planning grant has been approved. Dowling reminded the board that Saturday, September 24<sup>th</sup> is Mountain Heritage Day at WCU. Colorfest is October 1<sup>st</sup> in Dillsboro.

**PUBLIC WORKS DEPARTMENT REPORT:** Dan Schaeffer reported that September 26<sup>th</sup> and 27<sup>th</sup> Grindstaff Cove Road will be closed at the railroad tracks so that the track can be replaced. He also told the board that Powell Bill funds can be used to purchase and install crosswalk signals at Landis Street.

**POLICE DEPARTMENT REPORT:** Davis Woodard told the board that his department appreciated the prayer service on September 11<sup>th</sup>. He also noted that the Genealogy Society's car parade went very well.

**MAIN STREET REPORT:** The Main Street Board has been working on the Christmas Parade. The parade will be December 3<sup>rd</sup> and the theme will be "A Cinema Christmas." Photos with Santa will be from 12:00 to 2:30 p.m.

#### **NEW BUSINESS**

##### **PARADE/EVENT RESOLUTIONS**

WCU Homecoming Parade: Commissioner Gelbaugh made a motion to approve a resolution for WCU to hold a Homecoming Parade on October 28, 2016 at 6:15 p.m. The motion carries with a unanimous vote.

Veteran's Day Parade: Commissioner Hensley made a motion to approve a resolution for the Jackson County Veterans Office to conduct a Veteran's Day Parade on November 12, 2016 at 3:00 p.m. The motion carries with a unanimous vote.

Christmas Parade: Commissioner Nestler made a motion to approve a resolution for the Town of Sylva to conduct a Christmas Parade on December 3, 2016 at 3:00 p.m. The motion carries with a unanimous vote.

Greening Up The Mountains Event: Commissioner McPherson made a motion to approve a resolution for the Town of Sylva to have the Greening Up The Mountains festival on April 22, 2017. The motion carries with a unanimous vote.

**RESCHEDULE NOVEMBER 2016 REGULAR BOARD MEETINGS:** Due to holidays in November, Commissioner Gelbaugh made a motion to change the regularly scheduled meetings in November to the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays. The first meeting will be November 3<sup>rd</sup> and the second meeting will be November 17<sup>th</sup>. The motion carries with a unanimous vote.

**ADJOURNMENT:** *Commissioner Hensley made a motion to adjourn the meeting at 9:30 a.m. The motion carries with a unanimous vote.*

---

Barbara Hamilton  
Mayor Pro-tem

---

Amanda W. Murajda  
Town Clerk